

Flexmls Tip!

Authorizing SentriConnect®

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SentriConnect® is a smartphone app that provides a non-SentriLock user a way to receive access to open the key compartment of a Bluetooth lockbox. The Listing Agent/lockbox owner will grant access to the user to enter their lockbox(es). SentriConnect™ accesses to a lockbox's key compartment will be displayed within the Listing Agent/lockbox owner's lockbox access log, allowing more secure tracking of their lockbox activity. This feature is like Contractor Mode.

Use the following steps if you are a Listing Agent/lockbox owner that needs to authorize an existing SentriConnect® user on an Apple device:

- 1. Log into the SentriKey smartphone application.
- 2. Select the three lines at the top of the app for more.
- 3. Select My Lockboxes.
- 4. Select Grant SentriConnect® Access.
- 5. Search for the lockbox number or assigned address.
- 6. Enter the following information for the SentriConnect® user:
 - A. Email Address
 - B. Start Time
 - C. End Time
- 7. Select Grant Access.
- 8. Enter your PIN and select Grant Access.
- 9. You will receive a confirmation message, select OK.

Use the following steps if you are a Listing Agent/lockbox owner that needs to authorize a new user on an Apple device:

- 1. Follow steps 1-6 from above.
- 2. Select Grant Access and enter your PIN.
- 3. Since this is a new user, you will be prompted if you would like to invite the new user to use SentriConnect®.
- 4. Select **Send Invite**.
- 5. After receiving confirmation that you have successfully invited the new user, select OK.