

Member Drop/Transfer Form



Drop = No Fee

Transfer = \$25

To DROP, Current Office must complete this section

Member Name: _____

Office Name: _____

Broker Comments: _____

To TRANSFER, New Office must complete this section

Member Name: _____

New Email Address: _____

New Primary Contact Phone: _____

Office Name: _____

Broker Comments: _____

GKAR Policy Manual excerpt to be exempt from Monthly User Fees

“...requests must be sent via email to Support@GKAR.com and received by GKAR Membership Staff two (2) business days before the last day of the month for the agent or Business Partner to be exempt from the upcoming month’s user fees. All end of the month terminations will be processed at the end of the workday on the last business day of the month.”

GKAR Policy Manual excerpt to avoid non-Member Fees

“A Designated REALTOR® must notify GKAR within ten (10) business days of the date of affiliation or severance of any licensees. An automatic non-Member fee, equal to the Annual National, State and Local dues for REALTOR® Members, will be assessed to the Designated REALTOR® per salesperson that is found to be licensed with an office and is currently not a member of a national, state, or local association. The Designated REALTOR® is financially responsible for the non-Member fee and the invoice is due to be paid within twenty (20) days of the date on the invoice and subject to the Past Due Accounts Policy. (Amended 05/23)”

By signing below, you attest that you have read and understand the GKAR Policy excerpts above. For Drops, you understand it is your responsibility to remove the Member from your MiPLUS account within ten (10) business days to avoid a non-Member fee.

Broker Signature: _____ Date: _____

Broker Name Printed: _____

Please submit this completed form to Support@GKAR.com and allow 2 business days for processing.